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Records Management Staff

25 November 1957

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ATTN

Area Records Officer, ORR

ORR Status of Projects Report

- 1. The five reports pertaining to the ORR Status of Projects, to which you make reference in your 1 April 1957 analysis of ORR Administrative Reports, have been consolidated into the two attached quarterly reports together with a restricted distribution supplement to each.
- 2. At the same time as the new frequency of these reports was established, the DD/I and AD/RR also approved the change in the format of the reports.
- 3. The frequency, format, and content of these reports will undergo continued appraisal to insure their maximum effectiveness.

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Attachments 2

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